



Swindon and District Dart League

CONSTITUTION V2.0

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VERSION HISTORY

Version	Created/Updated by	Reviewed by	Comments
0.1	S Venn		Draft
0.2	S.Venn		Final Draft
1.1	S Venn		Amended version
2.0	S Venn	AGM	

Name

The full name of this organisation shall be 'The Swindon and District Dart League' and its abbreviated name will be the 'SDDL' This organisation has no affiliation to any other organisation.

Aims and Objectives

- To promote darts to all within Swindon and District;
- To offer competitive opportunities to all members in darts;
- To ensure a duty of care to all members of the organisation;
- To provide all its services in a way that is fair to everyone;
- To ensure that all present and future members receive fair and equal treatment;
- To ensure that these aims and objectives are adhered to.

Powers

The SDDL is recognised as an unincorporated association, which isn't recognised by law and individual members are personally responsible for any debts and contractual obligations of the organisation. The organisation shall be a non-profit making group.

In line with the objectives, the organisation may:

- Raise funds by any lawful means except permanent trading;
- Apply for external funds to assist in meeting the objectives;
- Co-operate with other voluntary, community or statutory organisations to further the objectives and exchange information and advice;
- Recruit volunteers to assist in meeting the objectives;
- Promote the work of the organisation and its activities;
- Do anything else within the law which is necessary for the achievement of the objectives.

Because SDDL has no legal identity of its own and in legal terms is only a collection of individuals, SDDL cannot itself:

- start a legal action
- borrow money
- enter into contracts in its own name
- hold property

Membership

- Membership is open to any team within a 15 mile radius of SN1 (Regents Circus being classed as the dead centre of Swindon);
- Any team wishing to participate must register at the appropriate time;
- Membership will not be denied on grounds of race, religion, gender, ability or disability;
- The Management Committee may refuse a team and/or person membership or remove it, only for good cause such as conduct or character likely to bring the organisation or sport into disrepute (see below);
- Each registered Member Team shall be entitled to attend General or Annual General Meetings and will be entitled to one vote per team;
- All Member Teams will receive copies of 'The Swindon and District Dart League' Constitution and General Rules and Regulations and be subject to the regulations of these polices;
- All Member Teams will be deemed to accept the policies which 'The Swindon and District Dart League' has adopted.

Discipline (members)

The management committee shall have the power to suspend/exclude any member who is in breach of the rules of the organisation. Any member suspended may seek a review of the decision and to this end an appeal subcommittee will be established by the Management Committee to consider the appeal.

Membership Fees

- Membership fees will be set annually and agreed by all members at the Annual General Meeting;
- Any Member Team who fails to pay any fees due may be suspended from taking part in any event under the control of the organisation until such fees are paid.

Management Committee

The day to day affairs of the SDDL shall be managed by a Management Committee of four people who will be elected at the AGM and stand for two years at a time. The membership of the Committee shall be comprised as follows:

- Chairman
 - Responsible for ensuring the Management Committee functions properly; ensuring the organisation is managed effectively; acting as a spokesperson/figurehead.

- League Secretary
 - Responsible for ensuring all results and league tables are kept up to date, website maintenance and technical support
- Treasurer
 - Responsible for general financial oversight, financial reporting, banking, book keeping and record keeping
- General Management Committee Member
 - Responsible for upholding the values and objectives of the organisation, give adequate time and energy to the duties of being a management committee member.
- Each Member of the Management Committee has one vote each and the Chair has the casting vote as well as a deliberative vote.
- A member of the management committee who fails to attend 3 management committee meetings shall, unless the committee is satisfied that the failure to attend has been due to illness or other unavoidable causes be deemed to have resigned from the Committee. The committee will fill the vacancy as soon as is practicable.
- Any retiring officer shall be eligible for re-appointment at the AGM.
- The Management Committee will review all documentation on an annual basis to ensure that they remain fit for purpose at all times.
- The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the committee as necessary to fulfil its business;
- The Management Committee will be responsible for disciplinary hearings of Member Teams and/or members who infringe the organisations rules/regulations/constitution;
- The Management Committee will be responsible for taking any action of suspension or discipline following such hearings;
- The Management Committee shall keep minutes of all meetings;
- No member of the Management Committee shall receive payment or benefit from the organisation's funds, other than reasonable out of pocket expenses incurred for the purposes of the organisation and agreed for in advance.

Finance

- All SDDL money will be banked in an account held in the name of the organisation;
- Any person claiming out of pocket expenses must have these agreed by the remaining committee members;
- The Treasurer will be responsible for the finances of the organisation;
- The financial year of the organisation will end at a suitable point after the Winter season and a financial statement of accounts will be presented by the treasurer at the AGM.

Meetings

AGM

- The organisation shall hold an AGM each year and the committee shall publicise the date of the AGM with at least 14 days' notice
- The Agenda of the AGM will include the following matters:
 - Election of committee (as required)
 - Organisations annual report
 - Presentation of the organisations accounts
 - Matters raised under AOB;
- Each Member of the Executive Committee and each Member Team will have the right to one vote at an AGM
- The quorum required for business to be agreed at AGM will be at least 3 members of the Management Committee and an equal number of representatives from Member Teams.

EGM

- Any Member has the right to request an Extraordinary General Meeting (EGM) outside of the AGM;
- An EGM shall be called by the secretary within 14 days of a request to that effect from the executive committee or on the written request of not less than 50% of all member teams;
- Such EGM shall be held on not less than 14 no more than 21 days' notice at a place decided upon by the Management Committee or in default by the Chair.

General Meetings

The Management Committee will meet as and when required to conduct the day-to day business of the organisation. General meetings conducted during the season will be held on an 'Ad-Hoc' basis if necessary.

- The quorum required for business to be agreed at general committee meetings will be at least 3 members of the Management Committee and an equal number of representatives from Member Teams;
- Each Member of the Management Committee and each Member Team will have the right to one vote.

Voting

- All votes shall be determined by a simple majority, on a show of hands. The actual number of votes will not be counted or minuted and it should be seen that there is a clear majority in favour or against the motion put to the meeting. The Chair will decide whether the vote has been passed or not and declare the result accordingly;
- In the event that it is not clear to the chair whether a vote has been carried, another member of the Management Committee will count the hands for a resolution, against a resolution and any abstentions. In the event of a tied vote, the Chair may exercise a casting vote alternatively the Management Committee will have a combined casting vote.

Election of Officers

- All nominations should be submitted in writing to the League Secretary one week prior to the AGM;
- At the AGM nominations shall be proposed & seconded by members of the organisation;
- In the case that more than one person is proposed and seconded at the AGM there will be a ballot conducted of all Member Teams present at the AGM, should the vote be tied the Chair will have the casting vote.

Complaints, Disciplinary Hearings and Appeals

- All complaints should be submitted in writing to the League secretary;
- The Management Committee will meet to hear complaints within 10 days of a complaint being lodged;
- The Management Committee has the power to take appropriate disciplinary action including the termination of membership;
- The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 10 days of the hearing;

- There will be the right of appeal to the Management Committee following disciplinary action being announced;
- The committee should consider the appeal within 10 days of the secretary receiving the appeal. Appeals will only be considered if submitted within 15 days of the disciplinary action being announced.

Dissolution

- A resolution to dissolve the organisation can only be passed at an AGM or EGM through majority vote of the membership;
- The Management Committee will be responsible for the winding up of the affairs of the organisation;
- In the event of dissolution, any assets of the organisation that remain will be donated to another organisation with similar sports purposes which is either a registered charity or is a registered CASC (Community Amateur Sports Club).

Amendments to the Constitution

- The constitution will only be changed through agreement by majority vote at an AGM or EGM.

Declaration

The Swindon and District Dart League hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

CHAIRPERSON	
NAME	
SIGNED	
DATE	
LEAGUE SECRETARY	
NAME	
SIGNED	
DATE	